

Transcript of Grade

In addition to the end-of-semester grades available to students on Self-Service, an official transcript is maintained for each student in the Registrar's Office. The transcript is part of the school's permanent records during and after the student's period of attendance. A student or alumnus may obtain a copy of his or her transcript by requesting online through National Student Clearinghouse (www.studentclearinghouse.org). Pursuant to the Privacy Act and because a signature is required, requests made by telephone cannot be honored. Student accounts must be current, and graduate accounts must be paid in full, before transcripts will be released.