

Campus Offices and Services

Business hours for administrative offices are 8 a.m. to 5 p.m. on weekdays except during College holidays. Faculty members set their own office hours, so as not to conflict with teaching duties; most professors post schedules on their office doors at the beginning of each term.

Admissions Office

Recruitment and admission services for new first-year, transfer, graduate, dual-enrollment, and returning readmission students.

Location: Emily Williams House, 276-944-6133

Jennifer Pearce, Vice President for Enrollment Management and External Affairs

Mary Bolt, Director of Transfer and Graduate Admissions

Jessica Hawks, Associate Director of Admissions Operations

Traci Harrison, Evens & Affinity Admissions Counselor

Scott Greene, Admissions Counselor

Amanda Bishop, Admissions Counselor

Rachel Campbell, Admissions Counselor

Odessa Thacker, Equestrian Admissions Counselor

Charlie Quillen, Veteran Services Coordinator

Maureen Buescher, Guest Services Coordinator

Jennifer Lefew, Admissions Data Coordinator

Paula McGraw, Transfer & Graduate Coordinator

Tracie Rinehardt, Coordinator of Admissions-School of Health Sciences

Ampersand Center

At Emory & Henry College, we encourage students to make connections—across disciplines, between the curricular and co-curricular, to personal experiences and passions, and with the world—as a pathway to productive and fulfilling careers. The Ampersand Center staff, including our Career Services personnel, help students make these connections and direct students to the people and resources they need to integrate their learning through ePortfolios and project-based work. We advise students on a range of topics including career counseling, internships and employment, ePortfolios, undergraduate research and artistic expression work, project planning, civic engagement activities, co-curricular opportunities, and student funding for projects and project-related travel. The center also sponsors workshops, presentations, and other programming to support students, faculty, and staff in their work as project developers and integrative learners.

Location: in front of Van Dyke Hall

Amanda Gardner, Director of Career Services, 276-944-6922

Joe Vess, Director of Integrative Learning, 276-944-6653

Bradley Hartsell, Integrative Learning Technology Coordinator, 276-944-6783

Appalachian Center for Civic Life

Location: Collins House, 276-944-6900

Dr. Tal Stanley, Director of the Appalachian Center and the Bonner Scholars Program

As an integral part of the educational process at Emory & Henry College, the Appalachian Center for Civic Life practices a relational, place-based approach to service and education, joining classroom teaching and learning with persons' lived experiences. In addition to the educational components of this vital, place-based work, it also carries with it the obligation to bring a range of resources to serve people and places locally, regionally, nationally, and globally. The Appalachian Center houses the Bonner Scholars Program, the Appalachian Associates/AmeriCorps Program and a host of other service opportunities. The Center coordinates and provides opportunities for service across campus and in the surrounding communities. Guided by a vision of what can be accomplished when people work together, the work of the Center's staff and volunteers is defined by the conviction that all persons have the gifts and talents within them to make a difference in the world. The Appalachian Center is located in Collins House, between Wiley-Jackson Hall and Stuart Hall.

Athletics Office

NCAA Division III Athletics and Old Dominion Athletic Conference members; for more information on varsity sports, see the "Athletics & Recreational Services" section on page 14.

Location: King Center, 276-944-6233

Anne Crutchfield, Director of Athletics

Melissa Davis, Assistant Director of Athletics for Sports Performance, SWA

Trey McCall, Assistant Director of Athletics

Campus Police/Campus Safety Office

Crime reporting, ID cards, vehicle registration, safety concerns, and parking permits.

Location: Eco House, Oxford Avenue, 276-944-6222

Direct cell phone number: 276-356-7783; Emergencies: DIAL 911

Marion Campus phone number: 276-944-7234

Direct Cell number: 276-608-0121

Scott Poore, Director/Chief

Centralized Student Assistance (CSA) Office

CSA. Provides financial aid and registration. One-stop location for students to attend to financial aid and class scheduling needs.

Registrar. Registration, student academic records, enrollment verification, declaration and change of major and advisor, grade and progress reports, transcripts, and graduation application review.

Financial Aid. Processes FAFSA forms and awards financial aid to students. Processes all grants, scholarships, and loans that students are awarded.

Location: Wiley Hall, Room 101

Tammy Sheets, Registrar - 276-944-6118

Shannon Patterson, Assistant Registrar - 276-944-6117

Margaret Cullinane, Registration Specialist - 276-944-6694

Scarlett Blevins, Director of Financial Aid - 276-944-6229

Denise Posey, Assistant Director of Financial Aid - 276-944-6752

Crystal Perrotta, Financial Aid Counselor - 276-944-6940

Chaplain/Spiritual Life Office

The Office of Spiritual Life is part of the Division of Place and Civil Society, with collaborative partners that include the Appalachian Center for Civic Life, International Education, and the Ampersand Center. Spiritual Life coordinates opportunities for spiritual exploration and growth through worship, conversation, small groups, and service opportunities.

Office Location: Main level of Memorial Chapel

Sharon Wright, Associate Chaplain, 276-944-6197, Room 204

Provost's Office

Director of academic programs including selection and evaluation of faculty, oversight of college curriculum, and approval of exceptions to academic policies.

Location: Wiley Hall, Room 121, 276-944-6128

Dr. Michael Puglisi, Provost

Dr. Matthew Frederick, Associate Provost for Academic Affairs

Ryan Bowyer, Associate Provost and Dean of Student Affairs

Jolie Lewis, Associate Provost and Dean of Student Success and Retention

Dean of Students Office

Student Government, campus organizations, orientation, student conduct matters, safety and security, scheduling of activities, parking appeals, student complaints, and general student concerns.

Location: Wiley Hall, Room 125, 276-944-6528

Ryan Bowyer, Associate Provost and Dean of Students

The Emory Mercantile and Book Services

Location: The Emory Mercantile

Terry Richardson, Retail Manager, 276-944-6903

Jennifer Conner, Merchandise Manager, 276-944-6231

The Emory Mercantile and E&H Book Services, located across the tracks from the College on Oxford Avenue, carries postage stamps, greeting cards, school and art supplies, E&H gift items, health and beauty aids, snacks, and a wide variety of E&H clothing. Special services include UPS shipping, special book orders, special Greek merchandise and clothing orders, computer software, class rings, graduation announcements and diploma frames. Fax services are also available. Books required for academic courses may be purchased or rented through Emory & Henry Book Services, located in the Mercantile. E&H Book Services also purchases used textbooks. In addition to traditional payment methods, students may pay with the E&H ONE card. Student's financial aid accounts may also be used to purchase books and school supplies. A valid identification will be required for charging. The store is open weekends for special events and may be contacted by visiting <http://bookstore.ehc.edu/home.aspx> or by emailing Terry Richardson (trichardson@ehc.edu) or Jennifer Conner (jconner@ehc.edu).

The Emory Train Depot

The Emory Train Depot is now the home of the administrative and faculty offices of the Exercise Science faculty.

Location: Train Depot

J.P Barfield, Associate Dean, School of Health Sciences, Department Chair, Exercise Science, 276-944-6230

DC Cobler, Associate Professor, Exercise Science, 276-944-6589

Beth Funkhouser, Instructor, Exercise Science, 276-944-6590

Equestrian Center

The Equestrian Center is located just off Exit 10 of Interstate 81. Situated on 120 acres of rolling hills and stunning landscapes, the Center offers a variety of riding environments, including three arenas and the A.J. Coyle Memorial Cross-Country Course. Emory & Henry cares for 40-50 quality school horses for students' use, many with impressive show records. A limited number of stalls are available for the boarding of private horses for a fee. Applications for a stall must be made through the Director of the Equestrian Center.

Lisa Moosmueller-Terry, Director of the Equestrian Center 276-669-8398

Kristen Bowen, Administrative Assistant, 276-669-8398

Financial Affairs

Manages student accounts, accounts payable, college budgets and accounting.

Location: Wiley Hall, Rooms 131-137, Phone 276-944-6966

Angie S. Edmondson, Interim Chief Financial Officer and Finance Director

Sunny Crisp, Student Accounts

Jane Brinkman, Accounting

Karen Clear, Business Office Generalist

Human Resources and Title IX Office

Location: Kelly Library, Second Floor, 276-944-6112

Tracy Peery, Director of Human Resources

Location: Wiley Hall, First Floor, 276-944-6117

Shannon Patterson, Title IX Coordinator

Food Service

Student food service. Locations include the Van Dyke Student Restaurant and Stinger's Cafe in Van Dyke; The Hut and the Zone C-Store in Martin-Brock; and Simply To Go in MS Hall.

Location: Van Dyke, 276-944-6588

Sam Walker, General Manager for Dining Services, 276-944-6587 swalker@ehc.edu

Dave Brinegar, Operations Manager, 276-944-6249 dbrinegar@ehc.edu

Treva Randall, Retail Manager, 276-944-6586 trandall@ehc.edu

Sherry Woodward, Executive Chef, 276-944-6975 swoodward@ehc.edu

Monique Duncan, Office Manager, 276-944-6588 mduncan@ehc.edu

The Van Dyke Student Restaurant, located in the Rufus Oscar Van Dyke Center, offers an all-you-care-to-eat service for a set door rate. This facility has an innovative service area, providing an extensive menu including such items as hand-tossed pizza, classic menus, global fare, fresh to order, plant based, fresh-baked breads and desserts, ethnic dishes prepared daily by the executive chef, a full salad bar, and much, much more. Van Dyke features Simple Servings, an Allergen Free Station, along with My Zone, a Gluten Free station, for students who have those needs. Students are required to present a valid Emory & Henry Student ID, in order to gain access to the meal plan. Dining Services also provides a dining alternative at "The Hut," located in the Martin- Brock Student Center along with The Zone convenience store. Simply To Go, a grab-and-go alternative, is located in MS Hall. Stinger's Cafe in Van Dyke serves lunch during the week as a meal swipe for students. All resident meal plans are for the exclusive use of the plan participant only and are non transferable. Food and beverages may not be removed from the Van Dyke Student Restaurant; this includes glasses, silverware, and china. You may be subjected to a fine or have your ID confiscated in the event of the unauthorized removal of food items or misuse (see Food Service Policies on page 30). The Dining Services team has an "open door" policy when it comes to suggestions, complaints

or compliments. Please feel free to contact us at any time. Student Government serves as the official channel for suggestions and comments. Students can provide feedback by contacting the Student Government or the Dean of Students Office.

The Hut: Monday–Friday, 9:00 a.m.–10:30 p.m.; Saturday–Sunday, 5 p.m.–10:30 p.m.

Stinger’s Cafe: Monday–Friday, 11:00 a.m.-1:30 p.m.

The Zone Convenience Store Hours: Monday-Sunday, 5 p.m.-10:30 p.m.

Simply to Go: Monday–Friday, 7:30 am.–2 p.m.

Van Dyke Student Dining Hall Hours and Guest Meal Prices: (Hours are subject to change during inclement weather, special occasions, holidays, and the summer.)

Dining Hall Schedule	Hours	Guest Rate
Breakfast (Mon. - Fri.)	7 a.m. - 9:30 a.m.	\$6.00
Lunch (Mon. - Fri.)	11 a.m. - 1:30 p.m.	\$8.75
Brunch (Sat. & Sun.)	10:30 a.m. - 1 p.m.	\$10.00
Late Lunch (Sat. & Sun.)	1 p.m. - 5 p.m.	
Dinner (Mon. - Thurs.)	5 p.m. - 7:30 p.m.	\$11.50
Dinner (Fri. - Sun.)	5 p.m. - 6:30 p.m.	\$11.50
Premium Meals		\$13.50
Faculty/Staff Regular Meals		\$5.00
Faculty/Staff Specials		\$8.00
Off-Campus & Fac./Staff Family		\$6.50

Health Services

Open August 1-May 31, Monday–Thursday, 8 a.m.–12 noon, 1 p.m.–4 p.m; Friday 8 a.m.- 12 noon

Location: College Health Center is in the building with Emory Internal Medicine, 12180 Alder Street (across the RR tracks from the King Center, between the Emory US Post Office and Village Community Center)

Susan Stanley, RN, BSN, Director of Health Services, 276-944-6219

Emory & Henry Health Center personnel provide medical treatment for minor illness and injury. Student fees cover office visit costs for medical services. No insurance is filed, no copays are required. Appointments with the physician and the nurse practitioner are offered during the academic year: Monday and Thursday, 1:00 – 2:30 p.m.; Tuesday and Wednesday, 9:00-10:30 a.m. Schedule changes will be posted on the website and at the Health Center. The Health Center complies with HIPAA regulations.

To assist the College in providing appropriate care, all students are required to present a completed “Immunization Record and Medical Information” health form as provided by the College Admissions Office at the time of admission. The completed medical form should be returned before matriculation (Fall--July 1 or Spring--December 1). If a completed health form is not on file, the student will not be seen during free office hours.

Supply charges, normally under \$10, such as nonprescription (over-the-counter) medications and non-returnable therapeutic equipment are placed on the student’s account in the business office. If the student provides allergy serum, shots are administered for the cost of the disposable syringe. For laboratory tests and prescription medications, insurance is filed by the outside provider or pharmacy.

Campus medical services are not intended to meet the needs of serious illness or accidents. Treatment for such is the responsibility of each student, faculty/staff member, and their family.

If a serious injury occurs on campus that requires emergency treatment or hospitalization, contact Campus Security, the area coordinator or the resident advisor on duty. The emergency room at Johnston Memorial Hospital in Abingdon is available 24 hours daily, 7 days a week. For emergency transportation, call 911 for a rescue squad, be specific about your location.

Students are responsible for providing their own transportation in non-emergency situations. Students too ill to attend class should arrange medical attention during regular Health Center hours. Appointments are preferred, walk-ins will be seen as time allows. Students are responsible for communicating with professors regarding academic work missed due to illness.

For those needing non-emergency medical care after hours, an urgent care facility is available in Abingdon: Urgent Care--Ballad, 24530 Falcon Place Drive, 276-619-0075.

Insurance deductibles and copays apply for private appointments scheduled with:

Emory Internal Medicine, 276-695-0205 or Meadowview Health Clinic, 276-944-3999, option 2

Health insurance is strongly recommended for all students at Emory & Henry College for the 2019-2020 school year. Private Health Insurance is REQUIRED for School of Health Sciences graduate students, varsity athletes, and students in several Affinity Programs including: Cheer and Dance, Equestrian riders, Outdoor Programs, and Rugby.

International Students must have a U.S. accepted policy.

Inclusion & Dialogue Center

The Inclusion & Dialogue Center (I.D. Center) at Emory & Henry College is a welcoming home for dialogue about topics surrounding diversity and inclusion. The I.D. Center seeks to create, engage, encourage, and empower a community that strives to be inclusive of all. Through social, student-led initiatives, educational programming, advocacy for social change, and by providing resources and support, the I.D. Center seeks to serve as a model for inclusive excellence and to be a safe space for all people to share their perspectives and experiences.

Location: Scarborough House

Library

E&H Library: Study space, information resources, research assistance, information literacy and bibliographic instruction, inter-library loan, reserve circulation of course materials, computer lab, McGowan Lab classroom.

Location: Emory Campus: Kelly Library, 276-944-6208; Marion Campus: SHS Library, 3rd Floor

Website: library.ehc.edu

Student Mail Services in the Martin-Brock Student Center

All students are assigned an on-campus mailbox at the Martin-Brock Student Center. The mailbox number is assigned for one academic year and a new mailbox number each subsequent year. Students are able to receive U.S. Postal Service letters and packages, campus mail, and packages delivered by the commercial carriers (i.e. UPS, FedEx, etc.). The college offices, faculty, staff, and students can send mail to anyone on campus through the campus mail service without applying postage. The addressee's name, campus mailbox number, and return address is needed for campus mail processing.

Martin-Brock Student Center Hours
Martin-Brock Student Center Hours:

Monday–Friday: 8 a.m.– 12:00 a.m.

Saturday: 10 a.m.–12:00 a.m.

Sunday: 1 p.m.–12:00 a.m.

Martin-Brock Mailroom Hours

The Martin-Brock Mailroom is open for retrieving packages Monday-Friday from 10 a.m. - 12 p.m., 3 p.m. - 5 p.m., and 7 p.m. - 9 p.m. Packages are not processed on Saturday and Sunday. Between the hours of operation, Martin-Brock Student Center front desk employees, Campus Police, or any other college personnel are not able to open the mailroom to retrieve packages. The hours of operation are meant to provide guaranteed hours of service and to ensure that trained staff are available to assist with the security and safe delivery of all student packages.

Package Delivery, Processing, and Caution for Overnighting Letters or Packages

Please note that letters and packages delivered to the U.S. Postal Service address first arrive at the Emory Post Office, located near campus. From there, college personnel retrieve the letters and packages for processing in the Martin-Brock Mailroom. When packages arrive at the Emory Post Office, the package will register as delivered in shipment tracking and will notify the student that the package has been delivered; however, it has not yet arrived at the Martin-Brock Mailroom for processing. Packages are only ready for retrieval by the student when they have received official notification from studentmailroom@ehc.edu. Overnighting a package may lead to frustration for a student who sees that a package has been “delivered” but has not yet arrived at the Martin-Brock Mailroom. Please also note that in such cases, the Emory Post Office, operated by employees of the U.S. Postal Service, will not sort through all of the packages arriving at the post office for all students in order to retrieve an individual package for an individual student.

Mailing Letters and Packages to Emory & Henry College

U.S. Mail:

(Student Name)

E&H College #(your box number)

P. O. Box 9001

Emory, VA 24327-9001

Carrier Delivery Mail:

(Student Name)

E&H College #(your box number)

12171 Alder Street

Meadowview, VA 24361

Neff Center for Teacher Education

Undergraduate and graduate teacher licensure programs in elementary, middle, and secondary school; post-baccalaureate programs for current teachers in American history (History Department) and Reading Specialist; post-baccalaureate programs leading to teacher licensure.

Location: McGlothlin-Street Hall, Room 323, 276-944-6218

Dr. Sandra Frederick, Education Department Chair

Dr. Rebecca Buchanan, Director of the Neff Center for Teacher Education

Laree Hinshelwood, Education Services Coordinator

Paul Adrian Powell III Resource Center

Location: Wiley Hall, Room 220, 276-944-6144

Todd Stanley, M.S., LPC, Director of PRC and Director of Counseling Services

Ashley Gardner, Office Manager

Emily Myers, M.S.W., LCSW, Director of Academic Support and Disability Services

Dr. Crystal Hall, Ed.D., Director of Quantitative Literacy

The Powell Resource Center, located on the Emory campus in Wiley Hall, Suite 220, and available on site at the School of Health Sciences in Marion by appointment, was established to provide a comprehensive support network dedicated to the growth and development of every student. A variety of services are provided for students as they go through their college experience and beyond. All services are free to Emory & Henry students.

Counseling Services are provided by licensed mental health professionals who work with students as they navigate the changes and stresses associated with their college experience. Counseling services support students' overall growth and development to help them meet social, personal, and academic goals. Counseling services are confidential, in accordance with applicable state and federal laws. Counseling services are often short-term in nature, and students may be referred to off-campus resources as appropriate. After-hours emergency consult and/or referral services are also available. In the event of a mental health emergency, students may contact campus police at 276-944-6222 and ask to be connected to the counselor on call.

Academic Support Services are available to all students as they transition from high school and throughout their college careers. Students may request academic coaching on topics such as time management, organization, textbook reading, note taking, memory strategies, test-taking strategies, writing strategies, etc. The Academic Support area coordinates the Supplemental Instruction (SI) program, the tutoring program, and the peer mentoring program for undergraduates. The SI program places experienced students in classes to support student learning. The tutoring program allows students to request content tutoring in any course. The peer mentoring program allows students to request support from another student with college success strategies, such as time management and study skills.

Disability Services works collaboratively with campus stakeholders and students to facilitate accessibility in all aspects of college life. Often, access is achieved through reasonable and appropriate accommodations, which minimize barriers within the college setting. Students interested in requesting academic, housing, dining, or other accommodations can contact the PRC to learn more about the process.

The Quantitative Literacy Center was established to improve the mathematical reasoning and quantitative literacy skills of Emory & Henry students. The Center is located in Wiley 214 and is home to mathematics tutoring services, professional test (Praxis, GRE, MCAT, LSAT) preparation materials and services, quantitative instructional materials, instructional software and testing instruments. Students who require additional mathematics instructional support are encouraged to visit the Quantitative Literacy Center.

Office of Advancement

Engages alumni and develops philanthropic support for Emory & Henry College among its diverse constituencies in order to fulfill the College's mission

Location: J. Stewart French House, Armbrister Drive

Joseph Taylor, *Vice President for Advancement*

Contact: Rhonda Widener, 276.944.6540; rwidener@ehc.edu

Alumni Engagement. Fosters a mutually beneficial relationship between alumni and the College through events, programs and volunteer involvement.

Monica Hoel, *Director of Alumni Engagement*

Gerry Settle, *Alumni Administrative Assistant*

Resource Development. Oversees all College fundraising and donor stewardship

Larry Foster, *Senior Advancement Associate (Major Gifts)*

Patty Hunt, *Manager of Development Services*

Ronan King, *Director of Annual Giving*

Greg McMillan, *Senior Advancement Officer (Planned Giving and Ascend Campaign Coordination)*

Rhonda Widener, *Administrative Assistant*

President's Office

Houses chief executive officer, College budget and personnel, Board of Trustees; Supervises Fall Convocation, Founder's Day, Baccalaureate, and Commencement.

Location: Wiley Hall, Room 138

Dr. John W. Wells, *President*, 276-944-6107

Mark R. Graham, *Executive Assistant to the President/General Counsel*, 276-944-6104

John M. Holloway, *Vice President for Diversity, Equity, & Inclusion/Special Advisor to the President*, 276-944-6772

Benita K. Bare, *Senior Project Administrator and Business Advisor to the President*, 276-944-6800

School of Health Sciences - Marion Campus

The Emory & Henry College at Marion campus serves as the primary location for the School of Health Sciences graduate programs. The Marion campus sits on 14.67 acres in Marion, Virginia, and includes Smyth Hall and the Health Sciences Building (former Smyth County Community Hospital building). The School of Health Sciences currently offers four graduate programs: a Doctor of Physical Therapy (DPT), a Master of Occupational Therapy (MOT), a Doctor of Occupational Therapy (OTD), and a Master of Physician Assistant Studies (MPAS). The School plans to launch its fourth graduate program, a Master of Science in Clinical Mental Health Counseling (MS-CMHC), in the fall of 2021.

Location: Marion Campus- School of Health Sciences- 565 Radio Road, Marion, VA 24354

Lou Fincher, Vice President and Dean, School of Health Sciences, 276-944-6341

J.P. Barfield, Associate Dean, School of Health Sciences, 276-944-6230

Anne Richards, Administrative Assistant, School of Health Sciences, 276-944-6342

Tracie Rinehardt, Coordinator of Admission, School of Health Sciences, 276-944-6791

Jean Irion, Chair, Department of Physical Therapy, 276-944-6753

John Jackson, Chair, Department of Occupational Therapy, 276-944-6744

Judy Sweat, Administrative Assistant, Departments of Physical and Occupational Therapy, 276-944-6167

Deborah Armstrong, Clinical Education Support Specialist, Departments of Physical and Occupational Therapy, 276-944-7224

Christy McGhee, Chair, Department of Physician Assistant Studies, 276-944-6851

Laura Dowell, Administrative Assistant, Department of Physician Assistant Studies, 276-944-6493

Stephanie Hall Chair, Department of Counselor Education,

Sandra Farmer, Director, Chair, Department of Nursing, 276-944-7241

Student Government Office

Student Government programs include the Emory Activities Board, Student Government elections, the College Honor Code, student conduct, and the Student Government treasury. Student Government also regulates all student organization and represents student interests throughout campus.

Location: Martin-Brock, 2nd Floor, 276-944-6927

Jarod Bracero, Student Government President

Student Life Offices

Residence hall operations and management, residence life programming, student conduct, Greek Life, intramurals and campus activities.

Location: McPherson Community Center, 276-944-6529

Residence Hall operations, assignments and management.

Location: McPherson Community Center, 276-944-6340

The Woodrow W. McGlothlin Center for the Arts

Dan Van Tassell, Gallery Curator, 276-944-6944

Will Hankins, Technical Director, 276-944-6816

Dirk Moore, Executive Director, 276-944-6810

Box Office, 276-944-6333

The McGlothlin Center for the Arts is home to the two theatres (the Black Box Theatre and Kennedy~Reedy Theatre), Box Office, Art Gallery, the Department of Theatre, and WEHC-FM studios. It serves as the location for the Guest Artist Series program, showcasing 10-12 nationally recognized visual and performing artists or ensembles annually. It also provides the primary performance space for the college theatre and music department events. The building is located between Wiley Hall and Byars Hall. Regular building hours are Monday-Friday, 8 a.m.-5 p.m. and one hour before performances. The Gallery is additionally open Saturdays 12-5 p.m. The box office is open during the performance season from 10 a.m. to 5 p.m.. Admission to all performances on the Guest Artist and Departmental Series are free for students, but you must secure a ticket in advance at the box office with your E&H ID.

Writing Center

Dr. Felicia Mitchell, Director

The Writing Center oversees a range of services during the fall and spring semesters, from individualized tutoring sessions to online tutoring, to serve Emory & Henry students. We are committed to helping students to grow as writers and editors. To achieve that goal, we are here to help you from process to product. To learn about how to set up an appointment with a tutor, when and where to drop in without an appointment, and how much we can help, visit our website: <https://www.ehc.edu/writing-center/>. If you need somebody to help you get started with a plan for success as a writer before you meet with a tutor, or if you need advice regarding a writing issue of any kind (from class assignment to graduate admissions essay), contact Dr. Mitchell at 6225 or fmitchell@ehc.edu for an appointment. In addition to offering tutoring services, we maintain a writing lab that students are welcome to use between classes and in the late afternoon or evening. McGlothlin-Street Hall 233 is a quiet space with computers, a printer and other supplies a writer may need. Dr. Mitchell is nearby in McGlothlin-Street Hall 230; you are welcome to stop by to ask a question or to make an appointment.